



INTEGRITY • COMMITMENT • RESPECT

ST JOHN'S
SCHOOL

YEAR 6 INDUCTION BOOKLET



INTEGRITY • COMMITMENT • RESPECT



Mr Guyton

St John's is a wonderful school that overlooks the Mediterranean Sea from Episkopi in the Western Sovereign Base Area. Serving the military community in British Forces Cyprus we educate 300 students from 11 to 18 years.

As a Ministry of Defence School, we are committed to eliminating educational disadvantage caused by mobility. To this end, we aspire to provide an educational offer that is consistently 'Good' and ensure that St John's School ranks in the Top 5% of schools nationally for student progress.



Blessed with a wealth of resources, housed in excellent, well maintained accommodation we provide our students with experienced subject specialists, who teach classes that average below twenty. Behaviour is outstanding, student satisfaction in their schooling exceeds the national average and parents report that their child's experience surpasses that of their previous school. Consequently, St John's School is well placed to eliminate the educational disadvantage that may otherwise be caused by mobility.

Responding to our unique setting, where student mobility is extremely high, Assessment for Learning (AFL) acts as our tool in eliminating educational disadvantage caused by mobility. Underpinning the planning of each and every lesson, AFL strategies are skilfully employed by staff to ensure gaps in a student understanding are quickly identified, then closed through differentiated activities that are carefully planned to provide bespoke levels of support and challenge in response to each child's prior educational coverage.

Complementing our classroom provision, we aim to develop, in all of our students our key values of *Excellence, Learning and Leadership*. Embraced by all, we know it is these qualities that will help them be resilient, successful, and responsible in their lives whilst living in Cyprus and beyond.

With Open Mornings taking place each and every Friday, you are cordially invited to visit and I hope to see you soon.

Colin Guyton, BSc (Hons), MSc, PGCE

Headteacher



Head of KS3

Meet Mrs Katie Gardiner

Head of KS3

Hello, my name is Katie Gardiner and I am the Head of Key Stage 3 and also a PE teacher here at St John's.

I became Head of Key Stage 3 in November 2022 and I have loved taking on this role. My responsibility is to keep all Key Stage 3 students safe and happy at St John's. This means I get to know students outside of the classroom and support them to achieve their full potential.

I grew up in a forces family and spent most of my childhood in Germany. Here I was able to gain my GCSE's and A Levels as well as start a semi professional career for Borussia Monchengladbach Ladies Football Team.

From a young age I knew I wanted to be a PE Teacher and so I went to Marjon's University in Plymouth. Here I became a Bachelor of Education in Physical Education and gained my first teaching post at St John's School Cyprus. I love being a PE teacher, it is my dream job and I know I am extremely lucky to have this job here in Cyprus.

Here in Cyprus I have with me my young family. My husband John and my two children Penelope and Arlo. We also have a large Alaskan Malamute called Indie who loves to sunbathe and an adopted Cyprus cat called Boris.

Outside of school I love to spend time with my family, we travel the Island nearly every weekend searching for more beautiful places to discover. I also love my fitness, and play netball for Episkopi Ladies Netball Team as well as workout with my friends on a regular basis. Since arriving on island I have taken up paddle boarding and my new favorite Sunday morning is watching the sun rise out at sea on my paddleboard.

I can not wait to introduce to you St John's School on the transition days. I hope you are as excited as I am. This is the start of your secondary career and I know St John's will be the place to allow you to blossom into the adult you are to become.

Head of KS3

Teacher of Girls PE

Tel: +357 25 96 3888





St Johns School Day

| | |
|-------|----------------------------|
| 08.00 | Assembly/Tutorial time* |
| 08.15 | Lesson 1 |
| 09.15 | Lesson 2 |
| 10.15 | Break |
| 10.35 | Lesson 3 |
| 11.35 | Lesson 4 |
| 12.35 | Break |
| 13.00 | Lesson 5 |
| 14.00 | Main school day finishes** |
| 15.15 | Late bus departs |

With the notable exception of an earlier start and finish, relative to the UK, and the absence of lunchtime, a typical day at St John's is very similar to that of any school.

* Tutorial time begins at 08.00. This 15 minutes spent with their Form Tutor, sets the scene for the day with uniform, equipment and homework checks being the routine, interspersed with school assemblies and a discussion of the Theme for the Week. This is followed by two 1 hour lessons. First break is after this and for most students this is the equivalent of lunchtime back home.

Two more lessons separate the first and second break. Second break is 25 minutes long and is a good time for the students to enjoy a range of additional activities on offer, for example PE, board games or homework clubs.

One more lesson separates this break from the end of the main school day.

** There are always a range of after school clubs and activities. These change each term and a full and up to date list will be published each half-term.



Uniform

School Uniform



St John's Polo Shirt



St John's Grey Jumper



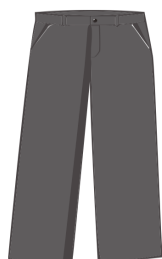
St John's Cardigan



St John's Hoodie



St John's Fleece



Tailored Grey Trousers

Tailored Beige
Shorts

St John's Skirt



Full Black Trainers



St John's PE T-Shirts

Black PE Shorts and
Football Socks

| | |
|---|---------|
| Polo Shirt (this can be a plain white polo shirt) | € 10,00 |
|---|---------|

| | |
|-------|---------|
| Skirt | € 15,00 |
|-------|---------|

| | |
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| Shorts | € 15,00 |
|--------|---------|

| | |
|---------------|---------|
| Boys trousers | € 10,00 |
|---------------|---------|

| | |
|----------------|---------|
| Girls trousers | € 10,00 |
|----------------|---------|

| | |
|--------|---------|
| Jumper | € 15,00 |
|--------|---------|

| | |
|----------|---------|
| Cardigan | € 15,00 |
|----------|---------|

| | |
|--------|---------|
| Hoodie | € 20,00 |
|--------|---------|

| | |
|--------------|---------|
| House PE top | € 15,00 |
|--------------|---------|

| | |
|-----------------------|--------|
| Black Plain PE Shorts | € 5,00 |
|-----------------------|--------|



Behaviour Policy

Positive behaviour for excellent learning at St John's School

C1 – First Warning

Your teacher will inform you that your behaviour is not acceptable and explore what support you may need to continue learning and allow others to learn.



C2 – Second Warning

If your negative behaviour choices continue, your teacher will remind you again of the expectations. They may also inform you that this is the final reminder before a sanction will be set



C3 – Consequence

Your teacher will record that your negative behaviour choices have not improved and will contact home. You will also be required to sit a Pastoral Detention to discuss how your behaviour has impacted others and their ability to learn.



C4 – Relocation to SLT

Your teacher will inform you that your negative behaviour is now stealing the learning of others. Therefore, you will now be relocated to work with the Headteacher or Deputy Headteacher. A phone call home will follow and an appropriate sanction will be set.



Snack Shack



St John's School operates on a continental day and therefore the students do not get to experience traditional school diners. Instead we have a tuckshop, called the Snack Shack.

We are currently awaiting the new member of staff who will hope will begin in September 2024. More information about the menu and prices will be released closer to the time.



Year 7 Tutors

Meet Mrs Gill Marsden

Teacher of English



Hello, my name is Gill Marsden and I am a Teacher of English here at St. John's School. I have 4 children, aged 18, 16, 15 and 9 and we have lived in Episkopi for almost 9 years. Prior to that we lived in Germany for ten years, so I know exactly how special military children are and I am proud to teach and support them. St John's is a fantastic school and I am sure you will love being part of our community. I am looking forward to welcoming the Year Sevens in September and helping them begin their journey at St John's School.

I am originally from Liverpool which is also where I went to university to study English and History. The subject of English has always been a passion for me and I am privileged to teach it here at St. John's. I have also taught English to adults, German teenagers and British primary school children in my time in the MOD world.

As you would expect, I love reading in my spare time and I am always open to recommendations from our new students! We read in form twice a week, so there are plenty of opportunities to share our love of reading. We have a weekly assembly to keep you up to date with important information and development and PSHE is also delivered in form time. This allows us to build strong, positive relationships which bring confidence and enjoyment in school life.

Cyprus is a beautiful island with lots to explore all year round: beaches and waterparks in the summer and mountain walks and snowy fun in the winter. For such a small island, it has a diverse and fascinating culture which you will enjoy learning all about. Good luck with your move and I look forward to hearing all about your adventures when we meet in September.

7GM Tutor and Teacher of English

Tel: +357 25 96 3888

Gillian.Marsden@modschoools.org





Year 7 Tutors

Meet Mrs Edwards

Teacher of Music

In December 1999, I arrived in Cyprus from the small musical village of Rhoslannerchrugog in North Wales. I took up the post of Teacher of Music here at St John's. I had come for 3 years and had every intention of heading back to Wales at the end of my contract. My partner at the time, Mark travelled over with me and we ended up getting married on the SBAA at Akrotiri in May 2000.



I completed my degree at the Anglia Polytechnic University in Cambridge and then went on to complete my PGCE in Aberystwyth. I have sung in choirs and played the piano since the age of 9 (a long time ago!) and competed regularly in Eisteddfods across Wales and various competitions across Europe.

I was the accompanist for the Froncysyllte Male Voice Choir for a number of years before coming over the Episkopi and was the Deputy Musical Director for the Rhoslannerchrugog Ladies Choir. Since arriving in Cyprus, I formed the first Military Wives Choir on the island here at Episkopi in 2013 and then moved on in 2015 to form the very successful Achord Ladies Community Choir, which has been singing together now for 9 years.

I am also very fortunate to have had the privilege and honour of accompanying Michael Ball when he visited St John's Arts Department a number of years ago.

I started my teaching career in 1994 and worked in two schools in Wrexham before 'leaving home' to move to this beautiful island.

In my spare time, apart from all of my musical exploits, I love to travel and I enjoy walking. I am a passionate musician and I get so much satisfaction from seeing students enjoying playing and singing together. Music is, and always has been, my life. Over the past 24 years, we have staged a number of large-scale musicals which have received amazing feedback and has I think, on occasions, surprised the community with the talent we have here in such a small school. We have held annual Christmas concerts— sometimes at the church and sometimes with our Café Noel in the school hall. Again, the students' talent has been amazing and extremely well received.

I try to create as many opportunities as I can for students to be involved in Music and performance, whether that is during lesson time, after school in clubs or performances, or popping in at breaktimes for a 'jamming' sessions with their friends.

I am looking forward to welcoming your child to St John's and it will be my pleasure to help them to settle in and find their feet during their first few weeks in a unfamiliar setting. I will be at the end of the telephone should you need any help or support in any way.

7JE Tutor and Teacher of Music

Tel: +357 25 96 3888

Julie.Edwards@modschoools.org





Year 7 Tutors

Meet Mr Strang

Head of Humanities Faculty

Teacher of History



7JS Tutor and Teacher of History

Head of Humanities

Tel: +357 25 96 3888

James.Strang@modschoools.org





Year 7 Tutors

Meet Miss Samantha Papaioannou

Teacher of Religious Studies

Hello, I am Sam Papaioannou (Miss Papi) and I joined St John's two years ago from Lincolnshire. I left my last post as Head of Humanities in a large Secondary School to come to St John's to focus on my specialism of RE. I absolutely love teaching my subject which is much more than religious education, it includes ethics, philosophy and self-awareness, it allows students to ask, argue and discuss deep questions and ultimately helps us all learn to respect one another and treat others with kindness J



I have two lovely children, Eleni and Michael who are all grown up now but they do visit me often in Cyprus. I only go back to the UK to fill my suitcase with clothes and sun cream and to visit them!

I have not always been a teacher. Before I found my passion for RE, I had a diverse career journey, from being a dancer in a movie, a photographer's assistant on a cruise ship, a careers coach and a night manager in a hotel. Feel free to ask me about some of my adventures when we meet.

Since being in Cyprus I have really thrown myself into community life and have made lots of friends. Some of you may remember SPACE theatre's Wizard of Oz panto in which I played Glinda the good witch and most recently I have been Miss Lynch in the school production of Grease which was such fun and a privilege to work with so many talented young people. I am hoping to play a baddie this year. Any suggestions?

I look forward to helping you on your journey through big school and I hope you have as much fun learning at St. John's as I do teaching you!!

TSP Tutor and Teacher of Religious Studies

Tel: +357 25 96 3888

Samantha.Papaioannou@modschoools.org





Safeguarding Team



Ministry
of Defence



Safeguarding Team

If you have any concerns regarding your safety or anyone else's safety please report it to:



Kate Parkinson
Safeguarding Lead
Designated Safeguarding Lead



Steve Dixon
Assistant Headteacher
Deputy Designated Safeguarding Lead



Colin Guyton
Headteacher



Katie Gardiner
Head of Key Stage 3
Deputy Designated Safeguarding Lead



Hayley Stonier
Head of Key Stage 4
Deputy Designated Safeguarding Lead



Kelly Bonar
Head of Key Stage 5
Deputy Designated Safeguarding Lead



Andrew Holden
SENDCO
Deputy Designated Safeguarding Lead



In addition or
instead of raising
a concern in
person Scan the
QR Code to
report a concern



If you have a concern that affects your wellbeing and/or the wellbeing of others report it with confidence.
Anonymous reports can be made.





Attendance

Good attendance at school is the most fundamental requirement for a successful education

Expectations

The school expects students to attend regularly as there is a clear link between good attendance and high achievement.

Regular attendance is defined by HM Government as 96% or above, which is equal to no more than 7 schools day absences each academic year.

Impact of School Absence

Research shows that with every extra day of school missed a child's chances of achieving 5 or more good GCSEs or equivalent at grades including in English and mathematics is lowered.

Children missing a week of school are 2.2 times less likely to achieve 5 or more good GCSEs or equivalent at grades including in English and mathematics and 4.7 times less likely to achieve the gold standard English Baccalaureate (EBacc).

| | | | | | |
|---|---------------------------|--|---|--|---|
| 190 days in school | 10 days absent | 19 days absent (almost 4 weeks missed) | 29 days absent (about half a term missed) | 38 days absent (8 weeks missed) | 47 days absent (Almost 10 weeks missed – over a quarter of the school year) |
| | 180 days in school | 171 days in school | 161 days in school | 152 days in school | 143 days in school |
| 100% attendance | 95% attendance | 90% attendance | 85% attendance | 80% attendance | 75% attendance |
| Excellent record | Good record | Needs to improve | Cause for concern | Poor | Very poor |
| Gives the best possible opportunity for success! You are likely to achieve your potential and meet or exceed your targets! Well done! | | Gives less chance of success. You are less likely to achieve your potential and meet your targets. | | Much less chance of success. You are unlikely to achieve your potential and meet your targets. | |



Reporting Absence

Should your child not be able to attend school then it is important that the school is informed. This should be done before 0815hrs **on each day of absence**. The absence should be reported by email or by telephone as shared below:

School Reception

email: sjs.attendance@modschools.org

Telephone: +357 2596 3888

Absence from School in Term Time

St John's School is committed to working with parents to help every child achieve their full potential through regular school attendance. We therefore do not expect parents to take their children out of school in term time and it should not be assumed that a request for term time absence will be authorised.

The law does not grant parents an automatic right to take their child out of school during term time. Any absence from school will disrupt your child's learning. You may consider that a holiday will be educational, but your child will still miss out on the teaching that their peers receive. Children returning from a term time absence are also unprepared for the lessons which build on the teaching they have missed. Teachers then have to give more time to help individual children catch up on missed work. This poses a potential risk of the underachievement of other students in the class. This is something we all have a responsibility to avoid.

Education Welfare officer (EWO) rebecca.miller143@mod.gov.uk

Every overseas command location has an allocated Education Welfare Officer. The team sits within the Specialist Support Services branch of Defence Children Services. The service is Quad-service, supporting all Army, Navy, RAF and Civilian families overseas.

All EWOs are experienced practitioners with a range of knowledge and skills relating to education, social care, military and local authority education welfare. We are a voluntary support service, available to support children and families where any attendance related issues or concerns are raised.

Contextual Absence

Within the military context there may be some extenuating reasons for school absence; amongst these are authorised absences for post operational leave purposes. This will be granted as per MOD Schools guidelines on request.

If you consider that your request warrants special consideration, you will need to complete a **'Leave of Absence' form** in advance.

[Click here to view the 'Leave of Absence Form'](#)

A response will be sent to you as soon as possible. If the absence is not considered to be a special circumstance, and you nevertheless take your child out of school, the absence will be recorded as unauthorised.

In the case of an unauthorised absence, the Unit Welfare Officer may be notified.



Key Dates

4th and 5th July 2024:

Y6 Transition Days

5th July 2024:

Y6 children and parents can meet and greet staff members from 13:30 onwards

27th –30th August 2024:

School will be open for uniform purchases.

2nd and 3rd September 2024:

INSET Day (School closed to students)

4th September 2024:

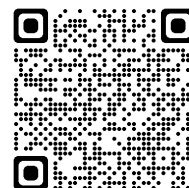
First day for Year 7 and Year 11.

5th September 2024:

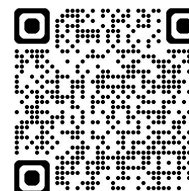
All students return.

Please keep an eye out for our weekly newsletter which is filled with lots of information about what our students have been up to that week, and also includes dates of upcoming events. This can be found on our Facebook page every Friday.

St John's Facebook page -

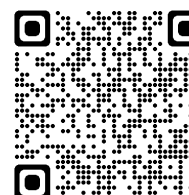


St John's School Calendar -



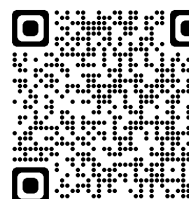
St John's School Website:

<https://www.stjohnsschoolcyprus.com/>



School Policies:

<https://www.stjohnsschoolcyprus.com/about-us/policies/>





Contact List

General Enquiries

The School Reception is the first point of contact for all your enquiries, or if you need to contact a member of staff or senior leadership team.

Main Office

Tel: +357 25 96 3888 / 8003

sis.Enquiries@modschoools.org

The working Admin hours are from 06.45 until 14.00

If you would like to contact us regarding [admission](#) please email SJS.Admissions@modschoools.org

Absence Reporting

Tel: +357 25 96 3888 / 8003

sis.attendance@modschoools.org

Leave of Absence Form

For long term absence from school parents must request permission from the Headteacher. This can be done by completing this form and emailing it to the above email.

[Leave of Absence Form](#)

Specific Enquiries

Head of KS3

Tel: +357 25 96 8045/ 8065

Katie.Gardiner@modschoools.org

Head of Pastoral

Tel: +357 25 96 8045/ 8065

Katie.Parkinson@modschoools.org