

MINUTES OF THE ST JOHN'S SCHOOL GOVERNANCE COMMITTEE
MEETING HELD ON WEDNESDAY 10 DECEMBER 2020

Attendees	
Col (Retd) M Fensom (MF) Mrs E Bryson (EB) Mrs P Demetriou (PD) Mr R Edwards (RE) Ms N Robertshaw (NR) Mr R Roberts (RR) Mr R Cowin (RWC) Mr J Mauger (JM) Mrs R Clarke (RC) Mr T Tappin (TT) Mrs E Ford (EF)	Chairman Headteacher Secretary to SGC Finance Sub Committee Lead Teaching Staff Rep Support Staff Rep Local Community Rep Health and Safety and Station HQ Rep Parent Rep Episkopi Parent Rep Akrotiri Pastoral Sub Committee Lead
Guests	
Mrs N Goulding (NG) Mrs A Kerr (AK)	Assistant Chief Education Officer, DCYP Deputy Headteacher
Apologies	
Mr T Tappin (TT) Mrs J Dowlen-Gilliland (JDG) Capt K Rhodes (KR) Mr D Leirer (DL)	Parent Rep Akrotiri Safeguarding Sub Committee Lead Service Community/Unit Rep SGC Student Rep

Ser	Agenda Point	Comments	Action
1	Introduction and welcome	<ul style="list-style-type: none"> MF opened the meeting at 1000 hrs and welcomed everybody present. This was the first meeting under the new SGC terms of reference for St John's School. MF confirmed that 3 full SGC meetings will be held each academic year with sub-committees feeding into these. MF recapped that it remains a challenging time at St John's, with all sixth form students currently in lockdown, working remotely from home in line with the RoC. MF announced that he was delighted to have been involved with the recent opening of the new Pastoral Hub for the school. 	
2	Review of minutes from previous meeting	<ul style="list-style-type: none"> The minutes of the previous meeting were accepted as read. NG stated that SGC training is currently on hold due to covid-19 restrictions but advised that the NGA website has excellent resources. MF advised that he has been in discussion with Akrotiri Primary School regarding joint SGC training proposals for the future. EB confirmed that updated Y8 attendance figures are in the Headteacher's Report. 	

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5	Sub Committee Reports	<ul style="list-style-type: none"> MF stated that he is aware that there is an ongoing concern being examined by DCYP and MF confirmed that he will shortly brief RE regarding this. MF reported that he has raised concerns regarding a non-public audit and has been in discussion with DCYP regarding this. MF advised that because an audit of non-public funds has not yet taken place, there is no assurance mechanism and this puts people at risk. MF advised that he needs to look at spending in public funds to see that proposals for spending match how it is actually being spent. <p><u>Pastoral Sub Committee</u></p> <ul style="list-style-type: none"> EF reported that she has been focussing on building relationships with staff, familiarising herself with school policies and has been working closely with RWC. EF advised that herself and RWC have been invited to the Pastoral Policy Meeting each half-term and has also met with Behaviour Mentor, Julie Edwards, the pastoral team and Lindsay Daniel who runs the Nurture Hub. EF has submitted visit reports to the SGC. EF stated that she is looking at visibility and communication between parents and the school. EF said that she felt that EB's Hive visits to engage with parents last year were very good and EB confirmed that she aims to reinstate these visits asap. EB advised that she has used Zoom instead of Facebook live to carry on engaging with parents during Covid-19 lockdown and restrictions and has seen a real willingness from parents to help as a result. EF suggested that we create a 'Friends of St John's School' organisation to help support and fund raise for the school. NG said that this was done in her previous school and was a great way to get to know the parents. EB and MF were in favour of this initiative. RWC advised that there is a huge alumni for St John's School and that there is a group that want to support the school. RWC suggested that they could be involved with the 'Friends of St John's School' to raise money for the non-public fund. EF discussed the merits of 'Human Factor Training' used by the RAF. EB said that you can really learn a lot from leadership from different areas of work, not just education. EF agreed to send the link to this training to EB for her consideration. EB announced that SUMO training will be delivered in school for all students and staff in February 2021. MF confirmed that all Sub Committee Reports each meeting need to consist of a list of bullet points on 1 page and be submitted to PD in advance of the meeting. MF also asked for any visit reports to likewise be sent to PD. 	<p>MF</p> <p>MF/RE</p> <p>EB</p> <p>EF/ RWC/ MF</p> <p>RWC/ EF</p> <p>EF</p> <p>RE EF JDG All</p>
6	Any Other Business	<p><u>Safeguarding Sub Committee</u></p> <ul style="list-style-type: none"> Unfortunately JDG was unable to attend today's meeting and a Safeguarding Sub Committee report has not yet been received. 	JDG

