



EXCELLENCE • LEARNING • LEADERSHIP

ST JOHN'S
SCHOOL

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SJS/EBR

10 September 2020

Dear Parents/Guardians

SCHOOL CONDUCT

As we begin to settle in to a new and albeit very different academic year, I wanted to take the time to write and remind you of the existing school policies and those under our COVID 19 risk assessment, to request your continued support.

UNIFORM

Skirts

As the weather is reaching high temperatures, we are seeing a number of girls rolling up their skirts at the waist to make them shorter – some of which are particularly, and inappropriately, short. This is not in line with school policy and students who are repeatedly asked to unroll their skirts may be given a break time detention. Please purchase a new skirt if your daughter has grown out of her current one.

Footwear

School policy is that students should be wearing **plain** black shoes/trainers/plimsolls. This means that footwear should not have any coloured or white logos on, or be a mix of colours, and should not have white soles. This uniform was selected because it is low cost and easy to purchase locally. Plain black plimsolls can be purchased very cheaply from Sports Direct, at approximately €10 per pair. We have some of these in school and may loan these on a daily basis to the students who are still not wearing the correct footwear.

Jewellery

A reminder that students are allowed to wear a watch and one small pair of earrings – studs or very small sleepers. Extra piercings are not permitted and students wearing more than one pair of earrings will be asked to remove them. Nose and tongue piercings are **NOT** acceptable and any student found to be wearing one will be asked to remove it for the duration of the school day.

Students should not be wearing necklaces (unless medical), rings, or bracelets. If they are wearing these then they will be asked to remove them. If asked on more than one occasion, then the item of jewellery will be confiscated and kept safely in the main school office until parents can come in and collect it.

Tattoos

Under current UK law, it is illegal for anyone under the age of 18 to have a tattoo, even with parental consent. Children should not be attending school with a tattoo and anyone found to be doing so will be asked to cover it for the duration of the school day. We may also contact parents to query how the appointment for a tattoo was arranged.

Nails

Coloured/plain acrylic/coloured nail gel or nail polish/artificial nails are **NOT** permitted. If a student is in school with acrylic/gel nails, (either plain or coloured), their parents will be contacted and asked to remove them before they attend school the next day. If they are in school with coloured nails, they will be sent to reception where they will be provided with the amenities to remove the polish.

We realise that it is difficult sometimes to constantly check what our students are wearing, however; at school, it is part of our daily routines to be checking all of the above to ensure consistency, decency and safety at all times. We thus fully appreciate parents' cooperation in dealing with such matters.



Service Children's Education



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Phones

Students are fully aware that, although they are allowed to have a phone on the journey to and from school, it should be switched off and put away during school hours. They are not permitted to use them, (even during break times), and anyone found to be doing so will have the phone confiscated until 14:00.

Furthermore, if a student feels unwell, they are to report to the school office where a member of staff will phone their parents to ask for them to be collected. They should not be contacting parents themselves asking to be picked up. They should also not be contacting parents to report issues with other students. Instead, they should report to the pastoral hub where a member of staff will be available to chat through the issue and contact parents/invite them in to school where required.

We understand that as a parent, it can be distressing to hear from your child during the day if they are upset. We have a duty of care to ensure that any issues are dealt with in the best way possible and without adding unnecessary worry to you. We therefore ask that if you are contacted by your child due to an upsetting situation, that you direct them to the pastoral hub where the team will be ready to assist. We will always make sure we contact you with an update on the matter.

Parent Meetings

Following on from the above, should you have any issues which you would like addressing, we ask that you do not turn up at school without a prior appointment – be it within the school day, before or after school. Given the exceptional circumstances we currently find ourselves in, we cannot account for parents showing up unexpectedly and due to teacher time-tables and scheduled daily meetings, it is unlikely you will be able to speak with the required member of staff. Instead, we ask that you please phone through to the pastoral hub where a member of the team will be available to direct your query and invite you in to school if needed. The telephone number for the hub is: 00357 2596 8045. If your call is unanswered, then please phone through to the main school office replacing the last four digits with 3888.

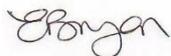
Planned Student Absences

If you need to take your child out of school for any reason other than illness, medical appointments or an emergency, you must fill in a 'Request for Leave' form. These are available from reception and can be collected by your child for you to complete and return to school. These can also be requested by emailing: enquiries@stjohnsschoolcyprus.com and completed electronically. Authorised absence will only be agreed in **exceptional circumstances** and you will be informed by text message once a decision has been made. Any requests for leave outside of the exceptional circumstances will be recorded as unauthorised.

It has been a wonderful start to the academic year, as we welcome many new students, with our Y11's in particular settling into their studies well. We have also noticed how the majority of our Y12 students are dressed according to the Sixth Form dress code and we thank you with your encouragement with this

I look forward to remaining positive in these uncertain times and welcome your continued support.

Yours Faithfully



Emma Bryson
Headteacher