

EB/SJS

22 May 2020

Dear Parent/Carer(s),

As you are aware DCYP/MOD schools are currently in consultation with trade unions to have a phased re-opening of our school from the week commencing 1 June at the earliest. We are hopeful this consultation will finish towards the end of half-term and we can then update you on the proposals. For clarity I have bullet pointed key information.

- The earliest we will inform you of any return to school dates and details will be 1 June.
- Phase one will be a blended approach combining face to face teaching and remote learning for Y10 and 12.
- The earliest Y10 and 12 students could return to school would be 3 June. The school day will be from 8.30-1.30 however more details will follow.

We would like to thank you for your patience and would like to share with you the planning that has been going on in school to ensure that we open our school safely for all our children and staff.

Updates and planning for re-opening:

Risk Assessment

We have worked hard to produce a robust risk assessment for our return to school. This has been done in collaboration with our Senior Leadership Team, Caretaker and Health and Safety Officer and all staff have had the opportunity to contribute to this. The risk assessment has then been quality assured by the Health and Safety Advisor for the MOD and shared with Comd Med here in BFC. This will remain under constant review for the safety of all staff and children.

Cleaning

Since the school site was closed we have worked with Sodexo, who manage our cleaning, and there is a revised cleaning schedule in place which will meet our daily rigorous cleaning requirements with a particular focus on door handles, hard surfaces, etc. We are discussing with our cleaners changes to shift patterns to keep sites as clean as possible.

Social distancing

We will be working in smaller numbers in all our classrooms; this will enable social distancing between teachers and pupils of an appropriate distance. Classrooms have been carefully planned out with tables positioned at a distance. Break times will be managed by staff. This is an important part of our return and, as such, when we have an official date for your child to return we will send a further letter so you can discuss social distancing expectations with them.

Building Ventilation

Systematic and adequate ventilation of all spaces mainly during breaks and during lessons will be maintained. The use of air conditioning will be used when it is needed. We have worked to bring forward the servicing schedule for air con units.



Personal Protective Equipment (PPE)

There will be no requirement for pupils to wear PPE. PPE will be available for teachers if they elect to use this, including: gloves, masks and alcohol gel. First aiders will also be offered gowns.

Antiseptic Gel

Antiseptic cleaning gel will be available at the entrance of every classroom. It will also be available adjacent to water coolers and other high use areas.

Thermometers

Non-contact thermometers will be available in school.

Transport

We will adhere to current guidelines for public transport at 50% occupancy. Following RoC rules coach drivers will wear face masks, provided by their employer. Students will be met on arrival at school and a member of staff will be present when they get on the bus at the end of the school day.

Children Not in School

All children are encouraged to return to school but if parents do not wish them to attend provision will be made on a case by case basis but the level will be lower than the remote learning currently being provided.

Food Provision

There will be no food provision or food preparation on site until further notice. Students will need to bring in water and snacks (non perishable) or use ice packs to ensure their food stays fresh. Students must have their own bottle to refill from the water coolers.

Trips

All trips and activities planned for the summer term have been cancelled and we will review these as soon as we are able to. This will not impact on Y6 transition visits to King Richard School.

Self-Isolation

If you or any members of your family are self-isolating, please can I remind you that your child/children must **NOT** attend school. In addition, if your child is unwell in any way please do not send them to school.

Contractors

Contractors will only be authorised on site for emergency works. All routine work to be carried out by contractors has been cancelled.

Visitors to school

All visitors to school will be asked to complete a short questionnaire prior to entering the premises.

As soon as the consultation is complete I will write to you to set out our plans for re-opening. This will be no earlier than the 1 June.

Yours faithfully,



Emma Bryson
Headteacher