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AK/SJS

17 October 2017

Dear Parents / Guardians

## Whole School Parent Tutor Meetings - Wednesday 8 November 2017

Following on from the letter regarding the Whole School Parent Tutor Meetings on Wednesday 8 November 2017, we hope you have managed to complete the form and have made an appointment with your child's tutor. If you haven't managed to do this yet please feel free to call the school on 2596 3888 and make an appointment with one of the school secretaries.

To facilitate the number of appointments available we intend to send the students home at the start of second break, at 12:35 pm, on this day and school buses have been arranged at this time. Please note that there will be no school buses at 2:00 pm and also no late bus on this day.

Please could you complete the form below **only** if your child is not leaving school on the bus or by foot at 12:35 pm on Wednesday 8 November 2017.



