

AA/SJS/20161013

13 October 2016

Dear parents/guardians

School Photographs – Wednesday 2 November 2016

The school photographers will be in school on Wednesday 2 November 2016: This visit provides an annual opportunity for everyone to obtain a permanent record to help students remember friends and classmates for the future. A variety of photos will be taken, ranging from the informal: groups of friends to the formal: classes, form groups and a whole school photograph. It is therefore especially important that everyone on this day is in **full school uniform (Including blazer or jumper/cardigan)**.

All photographs will be available for viewing as proofs before any commitment to purchase is made by you. These will be supplied by 'Bentley Photographic' via their website www.bentleyphotosales.com If you order your photographs before the deadline date given on the proofs then your photographs will be posted free of charge in one bulk order to St John's School. However, if you order after this date then you will have to pay the necessary postage incurred.

Please see an overview of last years pricing, please see Bentley Photographic website for updated prices.

Individual Photo (various gift options)	Price (£)
Starting Price	9.90
Group Photo Options	
Photograph only	9.50
Photograph mounted	10.50
Photograph framed and mounted	20.50

Obviously there is no obligation for anyone to purchase any photographs. In the meantime, please contact me at the school should you need clarification on any matters raised in this letter.

Yours faithfully



Mr Andrew Armstrong
Vice Principal – Head of School

